

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 10, 2020

7:00 P.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Alida Pahlevan	Student Delegate
Carrie Anne Tondo	District Counsel

ABSENT

Karina Báez Assistant Superintendent for Primary Education

Ms. Ben-Levy called the meeting to order at 7:00 p.m.

7:00 p.m. - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of

the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Treasurer's Reports for ~~May 2019~~ June 2020
(Attachment T1)

Ms. Basilicato, District Treasurer, presented and discussed the Treasurer's Reports for June 2020.

Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 7-0, to accept the Treasurer's Report for June 2020

Board President's Comments

Ms. Ben-Levy commented the opening of school was "remarkable, amazing and astounding". She thanked Ms. Brown for her "incredible leadership", the Administration teams and the district's employees for their hard work and the students and parents for their cooperation in working together to open schools.

Ms. Ben-Levy requested a moment of silence in remembrance of all those killed on September 11, 2001, particularly members of the Roslyn community, two of whom were first responders.

Superintendent's Comments

On behalf of the District, Ms. Brown expressed her appreciation to the Board of Education for their guidance, trust and support in the planning that has taken place since March in order to be able to open schools this September.

She spoke of the joys the beginning of school brings each year and how much more special this year is to see the students and teachers back in school once again. She thanked the staff for all that they have done and for their "all hands on deck attitude" to get the job done. She also thanked the students, parents and community for their support.

As it relates to the start of the school year, Ms. Brown stated, "We don't know what tomorrow will bring, but we are prepared to know that we don't know what tomorrow will bring, we definitely know there are tweaks we have to work on and we know we have to improve." Ms. Brown assured the Board that she and her team are currently working on these issues.

In addition, Ms. Ben-Levy spoke of the success of Superintendent's conference days. This year, Superintendent Conference days was held for three days instead of the customary one in preparation of the start of school in a pandemic. She stated it was comprehensive and very informative.

Ms. Ben-Levy welcomed Alida Pahlevan, the new student delegate.

Student Delegate

Ms. Pahlevan, OCC President spoke of her excitement to start the school year. The OCC is planning fun virtual events and activities for the school and community. They are currently working on a freshman orientation video to introduce underclassman to the OCC and encourage everyone to join. The OCC will continue to hold meetings virtually.

Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 7-0, to accept the agenda as a consent agenda with the addendums.

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to adopt the consent agenda and addendums.

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
1	Karen Pacella	Appointment	IPG Teacher (not to exceed 3 hrs./wk.)	HTS	9/11/20	6/30/21		Per RTA Contract
2	Jillian Brass	Appointment	IPG Teacher (not to exceed 3 hrs./wk.)	HTS	9/11/20	6/30/21		Per RTA Contract
3	Karen Pacella	Substitute Appointment	Substitute IPG Teacher	HTS	9/11/20	6/30/21		Per RTA Contract

4	Jillian Brass	Substitute Appointment	Substitute IPG Teacher	HTS	9/11/20	6/30/21		Per RTA Contract
5	Debra Seiff	Appointment	IPG Teacher (not to exceed 6 hrs./wk.)	HH	9/11/20	6/30/21		Per RTA Contract
6	Colleen Curran	Substitute Appointment	Substitute IPG Teacher	HH	9/11/20	6/30/21		Per RTA Contract
7	Tamara Levy	Appointment	IPG Teaching Assistant (not to exceed 6 hrs./wk.)	HH	9/11/20	6/30/21		Per RPA Contract
8	Diana Grasso	Appointment	IPG Teacher (not to exceed 6 hrs./wk.)	EH	9/11/20	6/30/21		Per RTA Contract
9	Danielle Bailey	Appointment	IPG Teacher (not to exceed 1.5 hrs./wk.)	EH	9/11/20	6/30/21		Per RTA Contract
10	Stacie Rosenberg	Appointment	IPG Teacher (not to exceed 1.5 hrs./wk.)	EH	9/11/20	6/30/21		Per RTA Contract

11	Lauren Wetherell	Appointment	IPG Teacher (not to exceed 1.5 hrs./wk.)	EH	9/11/20	6/30/21		Per RTA Contract
12	Stephanie Liebowitz	Appointment	IPG Teacher (not to exceed 1.5 hrs./wk.)	EH	9/11/20	6/30/21		Per RTA Contract
13	Danielle Bailey	Substitute Appointment	Substitute IPG Teacher	EH	9/11/20	6/30/21		Per RTA Contract
14	Stacie Rosenberg	Substitute Appointment	Substitute IPG Teacher	EH	9/11/20	6/30/21		Per RTA Contract
15	Lauren Wetherell	Substitute Appointment	Substitute IPG Teacher	EH	9/11/20	6/30/21		Per RTA Contract
16	Stephanie Liebowitz	Substitute Appointment	Substitute IPG Teacher	EH	9/11/20	6/30/21		Per RTA Contract
17	Robyn Lisnitzer	Appointment	IPG Teaching Assistant (not to exceed 3 hrs./wk.)	EH	9/11/20	6/30/21		Per RPA Contract

18	Christine Plona	Appointment	IPG Teaching Assistant (not to exceed 3 hrs./wk.)	EH	9/11/20	6/30/21		Per RPA Contract
19	Lisa Dier	Appointment	IPG Teaching Assistant (not to exceed 3 hrs./wk.)	EH	9/11/20	6/30/21		Per RPA Contract
20	Robyn Lisnitzer	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/11/20	6/30/21		Per RPA Contract
21	Christine Plona	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/11/20	6/30/21		Per RPA Contract
22	Lisa Dier	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/11/20	6/30/21		Per RPA Contract
23	Taylor D'Ambrosio	Appointment	IPG Teacher (not to exceed 2 hrs./wk.)	MS	9/11/20	6/30/21		Per RTA Contract
24	Robin Stein	Appointment	IPG Teacher (not to exceed 2 hrs./wk.)	MS	9/11/20	6/30/21		Per RTA Contract
25	Taylor D'Ambrosio	Substitute Appointment	Substitute IPG Teacher	MS	9/11/20	6/30/21		Per RTA Contract
26	Robin Stein	Substitute Appointment	Substitute IPG Teacher	MS	9/11/20	6/30/21		Per RTA Contract
27	Nitiyakala Nirmalakumar	Appointment	IPG Teaching Assistant (not to exceed 3 hrs./wk.)	MS	9/11/20	6/30/21		Per RPA Contract
28	Rachel Frescott	Appointment	School Nutrition Coordinator (not to exceed 12 hours)	District	7/1/20	6/30/21		Per RTA Contract

29	Kerriann Jannotte	Appointment	Assisting Teacher (Hilltop Academy)	HS	7/1/20	6/30/21		Per RTA Contract
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Note: All extracurricular appointments for the 2020-2021 school year are subject to the Governor's order regarding school closure.

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Edward Johnson	Part-Time Appointment	Part-Time Cleaner	Non-comp	p/t	MS	On or about 9/28/20*		\$15.00/hour
2	Dawn Piteo	Part-Time Appointment	Part-Time Cleaner	Non-comp	p/t	HS	On or about 9/28/20*		\$15.00/hour
3	Chrystal Joyner	Part-Time Appointment	Part-Time Cleaner	Non-comp	p/t	HS	On or about 9/28/20*		\$15.00/hour

**Pending Civil Service Approval*

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxix)):

- (i) *Contractor: Anderson Center for Autism
 Services: Instructional/*Residential* services for 1 student for the 2019-20 school year
 Fees: \$42,830.22 - summer program tuition and maintenance (\$10,013 tuition + \$32,817.22 summer maintenance daily rate (\$529.31 x 62 days)
 \$60,077 - 10-month program tuition *plus 38.424% of maintenance owed to Nassau County DSS*
 Total estimated to be ~~\$102,907.22~~ \$165,954.09 *or state approved rate when finalized*

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxxvi)) and first amended on February 6, 2020 (item B.1. (ii)):

- (ii) *Contractor: Harmony Heights Residential
 Services: Instructional/Residential services for 1 student for the 2019-20 summer and school year and 1 student starting January 2020 *for instructional services only*
 Fees: \$17,517.54 for summer program (\$4,921 tuition; \$12,596.54 maintenance daily rate (\$203.17/day x 62 days))
~~\$29,524.00~~ \$47,238.40 for the school year *plus 38.424% of maintenance owed to Nassau County DSS*
 Total estimated to be ~~\$47,041.54~~ ~~\$64,755.94~~ \$88,175.75 or state approved rate when finalized

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 30, 2020 (item B.1. (v)):

- (iii) *Contractor: Anderson Center for Autism
 Services: Instructional/*Residential* services for 1 student for the summer and school year 2020-21
 Fees: \$43,262.22 - summer program tuition and maintenance (\$10,445.00 tuition + \$32,817.22 summer maintenance daily rate (\$529.31 x 62 days))
~~\$62,672.00~~ - 10-month program tuition *plus 38.424% of maintenance owed to Nassau County DSS*
 Total estimated to be ~~\$105,934.22~~ \$168,981.09 or state approved rate when finalized
 (Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxviii)):

- (iv) *Contractor: Mara Pallotta, SLP
 Services: Various services for the 2020-21 school year as specified in the agreement
 Fees: Total estimated to be ~~\$11,250.00~~ \$11,485.00 (~~\$1,250.00~~ \$1,485.00 for the summer program; \$10,000.00 for the school year. ~~\$100.00~~ \$115.00 per 30 minute individual session; ~~\$115.00~~ \$125.00 per 45 minute individual session; ~~\$125.00~~ \$135.00 per 60 minute individual session)

B.2. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-08-9000-310	CUST SUPPLY - HS	\$52,342.40
1620-450-04-9000-310	CUST SUPPLY - EH	\$14,683.58
	Subtotal	\$67,025.98

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$67,025.98
	Subtotal	\$67,025.98

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of disinfectant, wipes, spray bottles, and milk crate storage bins for our elementary school students.

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-200-03-9000-311	COMPUTER EQPT	\$50,000.00
	Subtotal	\$50,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-450-03-9000-311	SUPVSN SUPPLIES C C	\$50,000.00
	Subtotal	\$50,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of additional Chromebooks, USB cables, speakers, microphones, and wireless keyboards.

B.4. Recommendation to approve a payment in the amount of \$14,853.06 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 07/31/2020.

B.5. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$100.14	Hts. Reimbursables	2110-245-06-20HT	H19-00022	10
\$35.06	Hts. Reimbursables	2110-245-06-20HT	H19-00022	11
\$100.14	HH Reimbursables	2110-245-07-20HH	H19-00022	11
\$13.46	HS Reimbursables	2110-245-08-1908	H19-00022	9
\$39.30	MS Reimbursables	2110-245-09-20MS	H20-00016	5
\$205.28	HH Reimbursables	2110-245-07-20HF	H20-00023	8
\$15.99	HH Reimbursables	2110-245-07-20HF	H20-00023	9

B.6. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$23.97	MS Reimbursables	2110-201-09-1909	H19-00033	MS – 1 EXP.

- B.7.** Recommendation to approve revisions to the Nassau BOCES Consortium Transportation Contracts for 2020-2021, which were approved on July 31, 2020 (item B.10.) to accommodate two additional students attending existing schools; one is traveling via Dell Transportation and the other is traveling via BOCES Transportation. **(Attachment B.7.)**
- B.8.** Recommendation to approve revisions to the Cooperative Transportation Contract Bid for 2020-2021, which was approved on August 18, 2020 (addendum item B.9.) to accommodate an additional student attending an existing school traveling via van provided by Dell Transportation. **(Attachment B.8.)**
- B.9.** Recommendation to accept, pursuant to receipt by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, a gift from Ethan Goodman, a Roslyn resident, six hundred (600) face shields to be used within the district as personal protective equipment.
- B.10.** Extraclassroom Activity Treasurer Reports **(Attachment B.10.)**
 High School, June 2020
 Middle School, June 2020

Addendum

- B.11.** Recommendation to approve **2020-21** budget increase appropriation requests:

<u>FROM REVENUE CODE</u>		<u>AMOUNT</u>
5997.000	Appropriated Reserve	\$584,700.00
	Subtotal	\$584,700.00
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
9950-900-03-9000-303	TFER-CAPITAL FUND	\$584,700.00
	Subtotal	\$584,700.00

REASON FOR TRANSFER REQUEST: To release funds from the Repair Reserve, and appropriate these funds to pay for repairs of the rooftop HVAC units at both RMS and RHS as per a BOE resolution on May 9, 2019. This will increase the 2021 budget by the amount specified.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 26, 27 and 31, 2020.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special

education programs, services and parent notification as previously approved by the Committee on August 4, 7, 19, 27 and 31 and September 1, 2020.

BOARD OF EDUCATION:

BOE.1 RESOLVED, By the Roslyn Board of Education of the Roslyn Public Schools that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

BOE.2 Recommendation to approve Meryl Waxman Ben-Levy to attend the virtual NYSSBA's Annual Convention & Education, October 21 - October 29, 2020 at a cost of \$260.00.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint in Case #533230, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to accept the Personnel Agenda items P.1, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.10, Addendum B.11, C&I.1 – C&I.2 and BOE.1 – BOE.3 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Saffron, carried by a vote of 7-0 to adjourn at 7:17 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk